



Testing Form

**All information is required. This form may be duplicated. You may also register online at www.ntcef.org.
Testing hours are Monday-Thursday 8:00am-3:00pm, call 972.574.5200 for an appointment**

Please select the test(s) that you need to take. Where a testing fee is required, <u>prior</u> authorization is mandatory.		
Test Name	Passing requirement	Test Fee
Craft Level I Test Out Check all that apply <input type="checkbox"/> Electrical <input type="checkbox"/> HVAC <input type="checkbox"/> HVAC I-A <input type="checkbox"/> Plumbing I-A <input type="checkbox"/> Site Layout <input type="checkbox"/> Sheet Metal <input type="checkbox"/> Sprinkler Fitter	70%	\$100
<input type="checkbox"/> Applied Construction Math Test	70%	\$0
<input type="checkbox"/> Applied Construction Math II Test	70%	\$0
<input type="checkbox"/> Blueprint Reading Test	85%	\$100
<input type="checkbox"/> Construction Materials, Methods & Equipment Test	70%	\$100
<input type="checkbox"/> Core Test	70%	\$50
<input type="checkbox"/> English as a Second Language I & II Test	Level I: 18 (20 max) Level II: 1 error/8 sections	\$0
<input type="checkbox"/> Fire Protection Systems Design Math Test	70%	\$0
<input type="checkbox"/> GED Diagnostic Test	70%	\$0
<input type="checkbox"/> Intro to Construction Test	70%	\$100
<input type="checkbox"/> TABE Math Test (English or Spanish)	70% except 60% for HVAC & Plumbing I(see notes under these sections) and 80% for Plumbing Accelerated I	\$0
<input type="checkbox"/> TABE Reading Test (English or Spanish)	70%	\$0

Name:	Company:
Social Security Number:	Company Address:
Date of Birth: Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Company City/State/Zip:
Home Address:	Work Phone:
Home City/State/Zip:	Work Fax:
Home Phone:	Cell Phone:
Email:	Date Today:

Independent Students (If you're paying for the course(s) yourself): Please sign here: _____

Method of Payment:

- Company Credit Card** (MasterCard, Visa, American Express, Discover)
- Personal Credit Card** (MasterCard, Visa, American Express, Discover)
- Deduct from **CEF Trust Fund Account**
- Check (or Money Order)** enclosed for \$ _____ Driver's License # _____ State _____
(required to be processed) **Please mail or deliver your check with the registration form rather than faxing it.**
- Invoice Sponsoring Association Members Only ASA TEXO**

By Signing this form, you acknowledge that you have read and understand the Important Information below:

Company Authorized Name (please print)	Title
Company Authorized Signature (Mandatory for invoicing & Trust deductions)	Date
Card Number	Expiration Date
Cardholder Address: Street Address City State Zip	
Cardholder Name (please print)	Cardholder Signature

See catalog Craft and Career Testing pages for time limits on each test and additional testing information
Fax form to 972.574.3440 or mail to PO Box 612107, DFW Airport TX, 75261-2107

Craft Apprenticeship Tests & Pre-requisites

Course	Mandatory Pre-requisite	Test-Out Option*	Time+
Commercial Carpentry I	English or Spanish TABE Math Test or Math Class or mandatory concurrent enrollment in Math Class and English or Spanish TABE Reading Test	None	TABE Math 1.5hr; TABE Reading 1hr
Electrical Accelerated I	English TABE Reading Test & English TABE Math Test or Math Class & signed Agreement & 3-years experience or written consent of Instructor/ Trade Council & Electrical Accelerated Assessment Test & Interviews (contact CEF 972.574.5200 to schedule)	None	TABE Math 1.5hr TABE Reading 1hr; Ele Acc Test .5hr
Electrical I English & Electrical I Double Time	English TABE Reading & English TABE Math	Electrical Level I Placement Test & TABE Math & TABE Reading & Core Test. All tests must be in English	Core 1.5hr; TABE Math 1.5hr; Elec 1.5hr; TABE Reading 1hr
Electrical I Spanish	TABE Reading & TABE Math & ESL. (Tests may be done in Spanish)	None	TABE Math 1.5hr; ESL ½hr; TABE Reading 1hr
Federal Registration	English or Spanish TABE Reading & English or Spanish TABE Math Tests See FedReg section for more information	None	TABE Math 1.5hr; TABE Reading 1hr
Commercial Field Engineering I	English TABE Reading Test	None	TABE Reading 1hr
Commercial Field Engineering II	FE I Class and Applied Construction Math II Test or Class	None	Applied Construcion Math II 1hr
HVAC I	English or Spanish TABE Math Test or Class & English or Spanish TABE Reading Test	HVAC I Placement Test & English TABE Math Test/Class & English TABE Reading test	HVAC 1.5hr; TABE Math 1.5hr; TABE Reading 1hr
HVAC I-B	None	HVAC I-A Placement Test & English TABE Math Test/Class & English TABE Reading test	HVAC 1.5hr; TABE Math 1.5hr; TABE Reading 1hr
HVAC III	HVAC II-B & Type II EPA Refrigerant Recovery Certification (proof required)	None	NA
Pipe Fitting Accelerated I	English TABE Math Test or Math Class	None	TABE Math 1.5hr
Plumbing I	English or Spanish TABE Math Test or Class & English or Spanish TABE Reading Test	None	TABE Math 1.5hr; TABE Reading 1hr
Plumbing I-B	None	Plumbing I-A Placement Test & English TABE Math Test (75%)/Class	Plumbing I-A 1.5 hr; TABE Math 1.5hr;
Plumbing Accelerated I	English TABE Math Test/Class & English TABE Reading Test & signed agreement & 4-years experience or written consent of Instructor or Trade Council	None	TABE Math 1.5hr; TABE Reading 1hr
Site Layout I	English TABE Math Test or Math Class	Site Layout I Placement Test & Core Test & Math Test/Class	Core 1.5hr; TABE Math 1.5hr; Site Layout TBA
Sprinkler Fitter I	None	Sprinkler Fitter I Placement Test	SF 1.5hr

See page 12 for more information on passing grades and testing fees

- Key:**
- &** - A passing grade is required for all tests listed.
 - or** - (Also shown as “/”) Please select from the requirements listed.
 - *** - Test-Out options refer to testing out of Level I (One). For more information, refer to course descriptions.
 - +** - Time limits have been set for all tests. Students will not be allowed to test beyond these limits.

Math/Reading Test- Students are allowed ONE retest if they score within 10 points below the required passing grade. This may be done at least 48 hours **AFTER** the first attempt. If student is still unable to achieve a passing grade, student may not attempt the test again within **one year** of failing the Math or Reading Test, unless a Math Class is taken within that time, and passed.

Core Placement Test

\$50.00

The passing of this test with 70% or above allows a student to receive credit for this required portion of the craft training. At least one (1) year working experience in the trade is recommended. See testing pages for information. The Core Placement Test may NOT be re-attempted in the event of an unsuccessful first attempt.

Level One Placement Test

\$100.00

The passing of this test with 70% or better allows a student to attend the second level (usually second year) of training. Upon completion of the remaining levels, the student will graduate from the Craft Apprenticeship program with a completion certificate in that trade. The first level that is tested out of will not be reported to the National Center for Construction Education & Research (NCCER). At least three (3) years working experience in the trade is recommended. See testing pages for information. None of the Level One Placement Tests may be retaken in the event of unsuccessful first attempts.

Note 1: In order to test out of the first level of most trades, each student is required to take the Core Placement Test and the TABE Math Test (and in some trades the TABE Reading Test) in addition to the first level placement test (a total of three [3] tests). Please see course descriptions for each trade requirement.

Note 2: For a full listing of test-out possibilities, see the Craft Apprenticeship Tests & Prerequisites page.

Pass-Through Testing

\$915.00 per level; which includes the written and practical exams. Text books not included.

Pass-through testing requires taking the entire written and performance tests for that level - just as you would if you attended the class. A certified instructor must administer the performance tests. No college credit will be received. This will be recorded with NCCER.

Note: If it is important for the apprentice to get college credit, there will be an additional charge of \$175.00. See testing pages for information.

Documentation Administrative Fee

\$100.00 per level per student

This fee is for any craft training done at a company or a company job site. The company is responsible for providing and paying for a qualified instructor to be certified through the NCCER instructor training course and to maintain all necessary record keeping. The apprentice taking this training receives credit from NCCER, but receives no college credit.

Note 1: Federally registered apprentices will require more documentation sent to the CEF Office. This will therefore cost \$200.00 per level.

Note 2: If it is important for the apprentice to get college credit, there will be an additional charge of \$175.00 per level.

Individual Module Testing Fee

\$175.00 per module per student

This is for skilled craftsmen who would like to take just one specific craft module. The cost of taking a specific module is based on a formula per contact hour. Trainees test results are submitted to NCCER.

Career Development Tests & Pre-requisites			
Course	Mandatory Pre-requisite	Test-Out Option*	Time+
Applied Construction Math Classes	Math TABE Test/Class required for Math II Class.	Math I Math II	TABE Math 1.5hr; Math I 1hr; Math II 1hr;
Backflow Prevention Assembly Tester Certification (BPAT)	2-years experience in a water-related industry such as plumbing, sprinkler fitting, fire alarm, irrigation, etc	None	NA
Commercial Blueprint Reading & Specifications	English TABE Reading Test or if little or no construction experience it is strongly recommended to take the Commercial Materials Methods Test or Class Note: The BPR test-out can now be used for college credit for a fee. Call North Lake College at 972.860.7873 for details	Blueprint Reading & Specifications Test (in two parts)	TABE Reading 1hr BPR 3.5hr
Computer Classes	Ability to use keyboard & use of Windows	None	NA
Commercial Construction Estimating I	TABE Math Test or Applied Construction Math I Class or test & Commercial Blueprint Reading & Specifications Test/Class	None	TABE Math 1.5hr; BPR 3.5hr
Electrical License Prep	3-years experience in Electrical Trade, preferably with some classroom hours; & Basic Math skills with ability to solve simple algebraic equations	None	NA
English as a Second Language (ESL)	None	ESL Level I ESL Level II	ESL I - ½hr; ESL II - 1hr
Fire Protection System Design I	Fire Protection System Design Math Test	Instructor Approval for all levels	FPSD Math 2hr
Introduction to Construction Industry	None	Introduction to Construction Test	Intro Constr 2hr
Commercial Project Management I	TABE Math Test or Applied Construction Math I class or test & Blueprint Reading & Specifications class or test.		
Commercial Project Management II (Intro to Construction Management)	Commercial Blueprint Reading & Specifications Class (grade B or better) or test; or an Estimating Class (grade B or better) or Instructor consent	None	BPR 3.5hr

See page 12 for more information on passing grades and testing fees

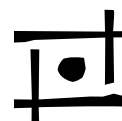
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COMPREHENSIVE PRINT AND PROMOTION MANAGEMENT SOLUTIONS

- Letterheads
- Four-Color Process
- Brochures
- Pocket Folders
- Catalogs
- Foil Stamping
- Embossing
- Laminating
- Laser Forms
- Continuous Forms
- Print Management
- Labels – Integrated, Rolls, Continuous
- Checks – Unit Set, Continuous & Laser
- Envelopes
- Tags – Merchandise, Shipping, Etc.
- Embroidery
- Silk Screening
- E-commerce
- Web Site Design
- Banners & Signs
- Graphic Design
- Plastic ID Cards
- Direct Mail Campaigns
- Ad Specialties – Caps, Shirts, Visors, Bags, Calendars, Cups, Pens, Pencils, Key Rings, Binders, Mousepads

Contact: SID VAUGHAN 972.578.0899 svaughan@inwk.com



InnerWorkings™

MANAGED PRINT & PROMOTIONAL SOLUTIONS

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