

COMPANY PARTNER APPLICATION FORM
(Online Registrations Only)

Contact First Name _____ Contact Last Name _____

E-Mail _____

Company Name _____

Address _____

City/State/Zip _____

Company Phone _____ Direct Line or extension _____

Company Fax _____

Receive emails: Yes _____ No _____ Email Format: HTML _____ Plain Text _____

PLEASE NOTE:

All signatures must be by an authorized representative(s) of your company. No exceptions. Please be aware, this authorization allows signers to access confidential employee academic information. These individuals must be able to authorize the method of payment for online registration i.e., invoice, trust account withdrawal or credit card payment. It is the responsibility of your company to notify Beth Reynolds at CEF, of any change in authorization signatures. CEF assumes no liability for failure to comply with proper notification.

This designated person(s) shall have access to all your employees' information as it pertains to the classes and book or materials that have been paid for and should employ your company's best practices standard regarding your policies on employee information. CEF Inc. has taken great care to ensure the data is available to you in a secure as possible environment. All information exchanged on our site within the "Your Account User Control Panel" is encrypted and cannot be easily intercepted let alone decoded by malicious parties. **All site passwords and employee codes should be kept to a strict level confidential status.**

Upon receipt of this completed form, an online account will be set up for your company. Then, you will receive an email message giving you further instructions on how to proceed with your registrations. Please contact Beth Reynolds at 972-574-5200 if you have any questions.

Print Authorized Name and Title

Authorized Signature

Date

Information is Subject to Change

The website contains policies, regulations, procedures, prices and course information (classes, books & materials and instructors) in existence. CEF reserves the right to change or alter the statements and procedures to reflect current Board policies, administrative regulations and procedures, as well as applicable state and federal laws and regulations. The changes may include, but are not limited to, the days and times courses are offered, instructors who teach the courses, books, fees, and the cancellation of courses.

CONSTRUCTION EDUCATION FOUNDATION
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(972) 574-5200 • (972) 574-3440 FAX
Attention: Beth Reynolds

Office Use Only
Accounting Approval _____
Date Approved _____
Date Entered _____